

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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REAL ESTATE APPRAISERS BOARD SCREENING PANEL

Room 179A, 1400 East Washington Avenue, Madison, WI

Contact: David O'Connell (608-261-4490)

Wednesday, April 16, 2003

8:30 A.M.

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.).
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

REAL ESTATE APPRAISERS BOARD

Room 179A, 1400 East Washington Avenue, Madison, WI

Contact: Otis Nickson (608-261-2389)

Wednesday, April 16, 2003

9:30 A.M.

1. CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (01/15/03)
4. Administrative Report, Otis Nickson, Bureau Director
 - a. Board Roster
 - b. 2003 Meeting Dates
 - c. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
 - d. To-Do List
 - e. Regulatory Digest Articles
 - f. Secretary or Deputy Secretary Introductions/comments
5. Board Member Activity
6. Education Issues
 - a. Report of the REA Education Advisory Committee, Mark Kowbel
 - b. Course and Instructor Approval Processes, Barb Showers
 - i. Real Estate Appraiser Course and Instructor Approval Packet
 - c. Wisconsin Real Estate Appraiser Continuing Education Requirements (Information to be added to website)
7. Legislation
 - a. Other Revisions Recommended by Board
8. Administrative Rules
 - a. Status Report on Proposal to Increase Experience Hours for Licensed Appraisers, Mary Forseth, Otis Nickson and Ruby Jefferson-Moore
 - i. Letter Sent to DOT
 - ii. Letter Sent to City of Milwaukee Assessors Office
 - b. Other Revisions Recommended by Board
 - c. Scope Statement/Proposed Revisions to USPAP 2002-Ruby Jefferson Moore
 - d. Request for Consent To Incorporate the Uniform Standards of Professional Appraisal Practice by Reference in the Wisconsin Administrative Code Under sec. 227.21, Stats. -Ruby Jefferson-Moore
9. Appraisal Subcommittee
 - a. Update on ASC Field Review/Audit-Ruby Jefferson-Moore
 - i. Information from Vicki Ledbetter regarding ASC Field Review/Audit
10. Appraisal Foundation
 - a. Appraisal Standards Board
 - i. ASB Exposure Draft of Proposed Revisions to the 2003 Editions of (USPAP)
 - ii. Concept Paper on Comprehensive Review of Standards 9 and 10
 - iii. Concept Paper on Role of Department and Scope of Work
 - b. Appraiser Qualifications Board
 - i. Appraiser Qualification Board's Fourth Exposure Draft/Proposed Revisions to Appraiser Qualifications Criteria
11. Association of Appraiser Regulatory Officials
12. Examination Issues

- a. Update on PSI Contracts, Barb Showers
13. Miscellaneous Correspondence/Information
 - a. Appraisal Access to Transfer Returns (question from Pat Bucket)—Ruby Jefferson-Moore
 - b. Appraisal Fraud/Appraisal Institute President
14. New Business
15. Presentation of Proposed Stipulations by Division of Enforcement
 - a. Cheryl E. Olson
16. CONVENE TO CLOSED SESSION to consider discipline of persons licensed by the board or the investigation of charges against such persons [s. 19.85(1)(b), Stats.] and, to consider individual histories or disciplinary data [s. 19.85(1)(f), Stats.]
 - a. Monitoring Report
 - i. Allen Baehr
 - ii. Kevin Walsh
 - b. Case Closings and Case Status Report
 - c. Disciplinary Actions, If Any
 - d. Deliberation on Proposed Administrative Warnings and/or Stipulations that May be Signed after Printing of Agenda
 - i. Cheryl E. Olson
 - e. Update on CE Audit Review Investigations—Theodore Nehring
 - f. Examination Issues, If Any
17. RECONVENE TO OPEN SESSION
18. Vote on Items Considered or Deliberated Upon In Closed Session, If Voting is Appropriate
19. Such Other Items as Authorized by Law
20. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.